

PCPA General Meeting
January 20, 2010

Present: Lorelee Schaedel, Janelle Deschino, Karen Hare, Jane Bozek, Kim Shur, Christine Mackenzie, Terri Patterson, Carmensol Kesselhaut, Megan McConagha, Ashley Collins, Linda Burke, Tom Eismeier, Ang Foley, Shari Robinson, Biz Brewer, Sarah Gagne, Jillian Lengyel, Kim Gillies, Eileen Hetrick, Amy Stanley, Erin Salvador.

Lorelee Schaedel called the meeting to order at 9:05 a.m.. Brief introductions were made. Karen Hare was invited to speak regarding the PCPA budget.

1. Budget Update - Karen Hare

- Pond Cove has received a check for \$1,300 from Box tops for Education. A goal of \$2,600 was set for the year. Pond Cove has until the end of February to collect Box tops and submit them for redemption.
- Cape Elizabeth's three parents associations (PCPA, MSPA, HSPA) hosted a book fair at Nonesuch Books on December 2nd. During the 2 ½ hour book fair, there were \$6,900 in sales. Each parent association received \$524 (20% of sales). Nonesuch Books consider this a "win-win" situation. The PCPA will conduct a book fair in May.
- The PCPA still has some mini-grant money left to be distributed. Approximately \$2,800 is still available. Technology grants have \$3,400 left to spend. Mini-grant monies approved so far are broken down as follows:

Whole school	
Ruth's Resources	\$1,212.00
Gym prizes	\$ 98.28
Gym supplies	\$ 333.15
Kindergarten (store items)	\$ 348.65
1 st grade	\$ 186.00
3 rd grade (Prof. texts)	\$ 123.72
4 th grade (Solar system Kits	\$1,294.15
Jen Jacobson texts)	\$ 296.00
3 rd & 4 th grade (Math support)	\$4,000.00
Instructional support-total	\$1,400.00
Total	\$9,300.00

2. Principal's Report:

- Mr. Eismeier spoke of the positive effect that various grants have had on the staff and students. Due to the tightened budget, many items have been unavailable. The grants have made some of those items attainable.
- Pond Cove has received \$80,000 worth of goods from Ruth's Reusable Resources. The amount of supplies far outweigh the cost of the \$1,200.00 membership! The price will be going up next year so that will have to be adjusted in the 2010/11 budget.
- The Lunt family would like to have the portion of the Pond Cove School that is dedicated to a family member rededicated. The PCPA is happy to help with the rededication. More information is needed on this issue and Mr. Eismeier will be in contact with the Lunt family.
- Shari Robinson spoke of the bottle drive for the people affected by the earthquake in Haiti. The Kindergarten is also conducting a penny drive. The bottle drive would involve the entire school. Students and their families are encouraged to collect bottles for redemption. Any money earned could be brought in for donation.
- The playground that Pond Cove sponsored in Haiti is on the other side of the island and is believed to be safe.

3. Program Updates - Loralee Schaedel

- Craft night is set for February 4th. More volunteers are needed. As in past years, a fun night is expected!
- Bingo night is March 26th. Judi Logue is chairing the event. Eileen Hetrick and Kimberely Shur have volunteered to co-chair the raffle. Typically the raffle makes \$2,000.00.
- Art's Day is set for April 15th. Heather Mullen is heading up this popular event. It takes up to 300 volunteers to run the day.
- There are still many volunteer openings for the Book Fair, Pond Cove 5K, 4th Grade Celebration and the Ice Cream Social.

4. Mini-Grants - Jillian Lengyel

1. Kindergarten has requested a mini-grant for \$288 to purchase a new incubator. A motion was made to approve a mini-grant for \$247.75 plus shipping & handling. All approved this grant request.

A second motion was made to approve a modified mini-grant request. Eileen Hetrick has secured a “loaner” from the Cumberland County Co-Op Extension. The CCCE would loan Pond Cove up to 3 incubators starting in February, but is limited to only one in April. The loaner would require a \$50 refundable deposit and a suggested maximum donation of \$25. The would provide a curriculum with the incubator. There is a list of farmers who would donate the eggs to the school. The “chicks” would be returned to the farmers. The second incubator would be on loan from Megan McConagha. The new mini grant amount would be \$25.00

When asked to vote on the 2nd mini grant request for \$25.00, all approved.

2. Christine Tweedie has submitted a mini-grant request to purchase 5 wiggle seats and 20 sound canceling headsets.

When asked to vote on the mini grant request for the wiggle seats and headphones, approval was made on the wiggle seats and the headphones portion of the grant would need further research. All approved.

3. Linda Paul has submitted a mini grant request for \$524 for the kindergarten Team to pay for supplies for visiting artist Susan Webster. The PCPA has allotted each grade \$1,500.00 to spend on their visiting artist. Susan Webster’s fee is \$1,847 and her various supplies are \$177. The mini grant would cover the \$524 not covered by the PCPA. Parents of kindergarten students will be asked to give \$5 to offset costs not covered by the \$1,500.00 already given by the PCPA . Next year, the Kindergarten team will have to renegotiate Ms. Webster’s fees or find a similar replacement.

When asked to vote on the mini grant request for \$524, the grant was declined. The kindergarten team will ask parents to contribute \$5.00 each to cover the cost of supplies. If they do not get the full amount needed, the PCPA will cover up to \$300.00.

4. Mary Jane Ham has submitted a mini grant request for \$300.00 to purchase Mentor texts and picture books to supplement the fiction writing program by Jennifer Jacobson. A motion to vote on a mini grant for \$300.00 was made. If Any additional funds are needed, an e-mail vote will be done.

When asked to vote on the mini grant request for \$300, all approved.

5. Web Site & Newsletter - Meghan McConagha and Biz Brewer

- The website has been very popular. The redesigned website has been a very popular communications tool. September and January have so far experienced the most site traffic with December seeing the fewest visitors. To date in January there have already been over 700 individual visits to the site (not hits by page, but site visits by individuals). Biz has access to data analyzing how many people visit, where they go, what they download, and how long they stay on the site.
- The PCPA newsletter is also a popular item. 413 people have signed up to receive the e-letter each week. Roughly half of those signed up actually open up the e-mail.

6. Miscellaneous business - Loralee Schaedel

- The Eco-bag fundraiser was a total success. Over \$4,000 was raised for the PCPA. The PCPA is considering selling the bags again in the spring. The MSPA & HSPA are interested in have a school wide fundraiser in the future.
- Jo Boeschstein is hosting a Teacher Appreciation Luncheon meeting at her home.
- Cape Elizabeth girls hockey team is hosting a spaghetti dinner fundraiser this Friday.

Meeting was adjourned at 10:50 a.m..